

## **REPORT OF CONCERN**

\*To best address concerns, please complete this form and email to: <u>villageadministrator@cedarville.us</u>

\*By providing your contact information, you can expect a response from the village within 72 hours (excluding weekends and holidays) to provide an update on your concern. This does not mean the concern will be fully resolved within 72 hours.

Name:	Address or intersection of concern:
Phone:	Do you live at this address:
Email:	Do you own the property:
Description of concern:	
Proposed Solution:	
OFFICE USE ONLY BELOW	
Date email received:	Assigned to:
Follow-up date: Contacted by:	Email/Phone
Notes:	
Additional follow-up needed: YES/NO	Additional follow-up continues on new page